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## Memo

**TO:** Town of Blacksburg

**FROM:** Shane Childers, MBA, Assistant Town Administrator

**DATE:** January 14, 2025

**SUBJECT:** Town Administrator's Update – December 2024

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The Administrators report will be published each month for the Town of Blacksburg Citizens to be informed of Town activities and updates. In addition, this report is provided at each regularly scheduled Town Council Meeting. Please contact me if you have questions or need additional information at [shane@townofblacksburg.com](mailto:shane@townofblacksburg.com) or 864-839-2332.

1. The Town Administrator continues working with DHEC and the State Revolving Fund, along with the Town Engineering on the initial phase of the \$1,500,000 Principal Forgiveness Grant that was awarded to address upgrades to the Cherokee St water line and the installation of separate booster pumps. Surveying has been completed at this time. Construction is expected to begin in early 2025.
2. The Town Administrator has been working on and has submitted the READY Local Government Internal Capacity grant application which was due on December 9, 2024.
3. The Town Administration is working to secure funding for the initial phases of the Town's Streetscape Master Plan.
4. The Town Administrator continues working with CC&I Services and other stakeholders to address several troubled and dilapidated structures to make the Town and the Town's Core Commercial District more attractive and marketable.
5. The Town Administrator has been working with the Town Engineer and the Cherokee County Development Board on water capacity issues and any needed expansion on possible upcoming industrial projects. The Town Administrator has attended several site-ready project meetings in recent weeks, which could possibly add industry to the Blacksburg area of Cherokee County.
6. The Town Administrator attended several Ten at the Top's online training and networking opportunities.
7. The Town of Blacksburg event planning team has begun meetings to plan for events being held in 2025.
8. The Christmas Parade & Christmas on the Square on December 14, 2024, was a success.
9. The Town Administrator has applied to FEMA for Public Assistance to help recoup expenses related to Hurricane Helene and begun meeting with FEMA in January 2025. The Town Administration Department is working weekly with FEMA on required documentation, timelines, and possible reimbursement.
10. Town Public Works staff continue to conduct routine maintenance and repair to the Town's Water System, Streets and Parks, and roadway infrastructure.
11. The Town of Blacksburg Police Department had 395 calls for service in November 2024.
12. The Blacksburg Volunteer Fire Department had 57 calls for service in November 2024.
13. The Town has completed the 9th Period of FY25. The Town has spent approximately 67.98 % of the FY25 budget of \$3,240,650.