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TO: Town of Blacksburg

FROM: Shane Childers, MBA, Assistant Town Administrator

DATE: November 14, 2022

SUBJECT: Town Administrator's Update – October 2023

The Administrators report will be published each month for the Town of Blacksburg Citizens to be informed of Town activities and updates. In addition, this report is provided at each regularly scheduled Town Council Meeting. I am pleased to send you an update on the Town's recent activities for the month of October 2023. Please contact me if you have questions or need additional information at shane@townofblacksburg.com or 864-839-2332.

1. The Town of Blacksburg hosted a "Movie in the Park" on Thursday, October 19th. This event was held at the amphitheater and sponsored by The Fear Farm and the Blacksburg Business Association. There was a large turnout with only positive reviews received.
2. The Town of Blacksburg will be having a Christmas parade on December 9th at 11:00am with Christmas on the Square immediately following and will last until 2:30pm with train rides, inflatables, visits with Santa, craft fair, food trucks and more.
3. The Town Administrator has been working with DHEC and the State Revolving Fund, along with the Town Engineering on the initial phase of the \$1,500,000 Principal Forgiveness Grant that was awarded to address upgrades to the Cherokee St water line and the installation of 2 separate booster pumps.
4. As of November 7, 2023, the Town has partnered with CC&I for all building department functions and codes enforcement. Any code violations can be submitted to Town Hall for review.
5. The Town Administrator has been working with the Board of Public Works, Cherokee County Economic Development, the Town's Engineering and ACOG on possible expansion of water to strategic areas of possible development.
6. The Town Administrator and Engineer recently met with the Buffalo Volunteer Fire Department on some possible water expansions in the Buffalo community to assist with fire service.
7. The Town Administrator recently met with DOT officials on a perspective project to help alleviate flooding potential in the Brugg Street area. Work on the project is expected to begin over the next few months.
8. The Town Administrator has been working with multiple developers on several possible upcoming projects and on annexation possibilities. There are multiple annexation petitions currently being drafted by the Town Attorney.
9. The Town Administration continues working with the Town's Attorney and the Board of Public Works to finalize details pertaining to the sewer system transfer agreement. A recent meeting was held to discuss meter reading and billing issues. A public awareness campaign on new billing and work order submission will begin by the first of the year.
10. The Town Administrator has been working with the Cherokee Transportation Committee and will have an upcoming meeting to initiate the resurfacing of multiple streets/partial streets within the Town Limits.
11. Preventive maintenance to the interior of the elevated water tank on Quarry Rd was recently completed.
12. Town Public Works staff continue to conduct routine maintenance and repair to the Town's water, sewer, and roadway infrastructure. Public Works had 97 total work orders.
13. The Town Administrator has been working with Enterprise Fleet Management on ordering vehicles from the manufacturer for the upcoming FY2025.
14. Town has completed the 7th Period of FY24. The Town has spent approximately 45.5% of the FY budget of \$3,580,764.
15. The Town of Blacksburg Police Department had 198 calls for service in October 2023, according to Cherokee County Dispatch monthly data.
16. The Blacksburg Volunteer Fire Department had 63 calls for service in October 2023, according to Cherokee County Dispatch monthly data.