

# Town of Blacksburg

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## Memo

**TO:** Town of Blacksburg

**FROM:** Dalton Pierce, MPA, Town Administrator

**DATE:** Jun 13<sup>th</sup>, 2022

**SUBJECT:** Town Administrator's Update – May 2022

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The Administrators report will be published each month for the Town of Blacksburg Citizens to be informed of Town activities and updates. In addition, this report is provided at each regular scheduled Town Council Meeting. I am pleased to send you an update on the Town's recent activities for the month of May 2022. Please contact me if you have questions or need additional information at [dalton@townofblacksburg.com](mailto:dalton@townofblacksburg.com) or 864-839-2332.

1. The Town's second concert of the Summer Concert Series was held on May 14, 2022, at the Lime Street Park Amphitheater. The next concert of the Summer Concert Series is July 2, 2022.
2. Lime Street Park Project is completed with Pay Application 5 awaiting funding to be paid through ARC Grant Program.
3. Aesthetic Concepts, LLC, submitted the final renderings of a new Town Hall. Town Administration and Town Council are working together on preliminary planning.
4. Aesthetic Concepts, LLC, delivered the final Land Development Standards Document. The Town of Blacksburg Planning & Zoning Commission voted and recommended them at their regularly scheduled meeting on May 18<sup>th</sup>, 2022.
5. Town Administrator solicited bids for the RFP Comprehensive Plan Document.
6. Town's Rural Infrastructure Authority TTHM Grant Project has awarded Double R Utilities the contract in the amount of \$496,000 with construction being 80% complete with a target completion date of July 17, 2022.
7. Town Public Works staff continue to conduct routine maintenance and repair to the Town's water, sewer, and roadway infrastructure. Public Works completed 114 out of 117 work orders.
8. Town has completed the second month of the fiscal year 2023. The Town has spent approximately 12.9% of the current budget of \$3,375,000.
9. The Town of Blacksburg Police Department had 241 calls for service in May of 2022, according to Cherokee County Dispatch monthly data.
10. The Blacksburg Volunteer Fire Department had 55 calls for service in May of 2022, according to Cherokee County Dispatch monthly data.
11. The Town advertised and is actively recruiting to fill two police officer positions and one public works position.
12. The Town's Administration is working with the third-party certified public accounting firm to complete the FY22 audit, the Town's Public Work staff is working with a third-party consulting firm to begin the lead and copper compliance process, attend training and other professional association meetings, Assistant Town Administration position has been filled, businesses without business licenses were visited by Town staff and final notice letters mailed, and Administration is continuing to respond to development inquiries and issuing zoning permits.