Town of Blacksburg
FY2021-2022 Budget
Retreat

BLACKSBURG
SOUTH CAROLINA
IRON CITY 1888

"Driving the train doesn't set its course. The real job is laying the track."
– Ed Catmull

Ground Rules

- Success depends on the participants. Everyone should participate and express their ideas, questions, and concerns

- Participants must practice their active listening skills. Listen for understanding. Only one person speaks at a time.

- Be positive, non-judgmental, and open to new ideas

- Conduct a civil dialogue. Disagree without being disagreeable.

What is the Budgeting Process?

Town of Blacksburg
105 S. Shelby Street
Blacksburg, SC 29702

FY 2022 Budget Calendar

Date	Task
November 1 - 30, 2020	Town's Administration Preliminary Budget Discussions and Preparation
December 1, 2020	**Phase 1: Budget Planning**
December 5, 2020	Planning Budget Worksheets sent to Department Heads
January 5, 2021	Planning Budget Worksheets due to Town Administrator
January 5 - 10, 2021	Town Administrator Review Department Head Planning Budget Worksheets
January 11, 2021	Police Department Budget Meeting with the Town's Administration
January 12, 2021	Water & Sewer Budget Meeting with the Town's Administration
January 14, 2021	Fire Department Budget Meeting with the Town's Administration
January 14, 2021	**Phase 2: Budget Prioritization** Town Administration Budget Review Meeting
January 18 - 22, 2021	Individual Town Council Meetings with the Town's Administration
January 25 - 29, 2021	Town Administration Revenue Projections
February 1 - 5, 2021	**Phase 3: Budget Formulation** Draft Budget Prepared to be presented at Town Council Budget Retreat
Febuary 6, 2021	Town Council Budget Retreat with FY 2022 Goals, Projects, and Draft Budget Delievered *(At special Meeting)*
Febuary 7 - 21, 2021	Council Review of Revised Budget *(At special Meeting)*
Febuary 22, 2021	Publication date of Public Notice of Public Hearing for FY 2022 Budget *(Requires 15 Day Notice prior to Public Hearing)*
Febuary 23 - March 8, 2021	Final Budget Prepared and Administrator's recommended budget delivered to Town Council
March 9, 2021	Public Hearing on FY 2022 Budget Ordinance in Town Council Meeting First Reading of FY 2022 Budget Ordinance in Town Council Meeting
March 24, 2021	Second Reading and Adoption of FY 2022 Budget Ordinance *(At Special Town Council Meeting)*
March 31, 2021	Budget Sent to Printer
April 1, 2021	**Phase 4: Budget Execution**

Tools & Strategies

1. **Strategic Planning** - Structured and Coordinated
2. **Performance Measures**
3. **Performance Budgeting** - Operational Improvement
4. **Bench Marking**
5. **Program Evaluation**

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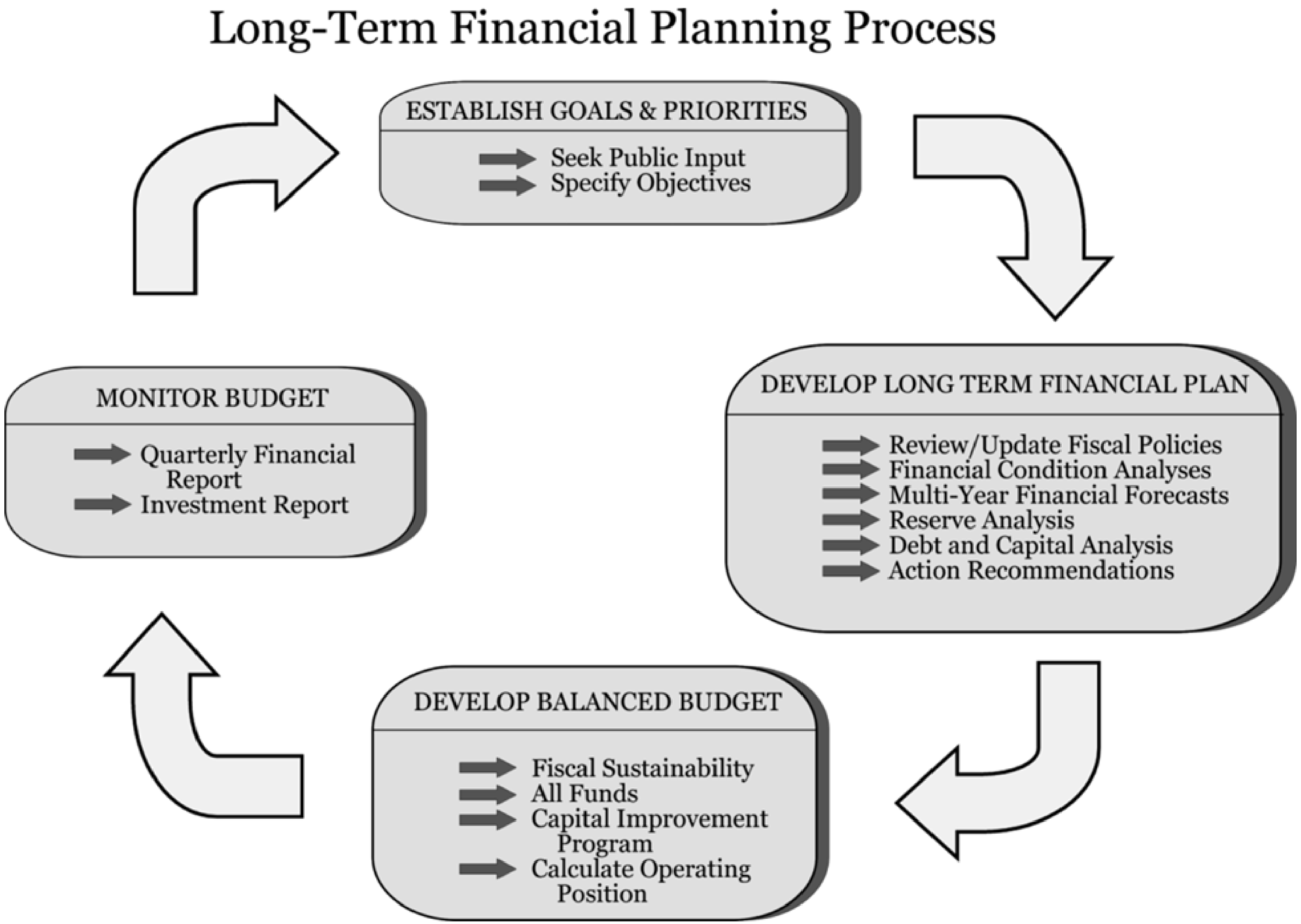

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Balance	$ 1.00	Capital Outlay per Budget	FY22	FY23	FY24	FY25	FY26	Total
		Water	$ 20,000.00	$ 21,000.00	$ 22,000.00	$ 23,000.00	$ 24,000.00	$110,000.00
		Sewer	$ 20,000.00	$ 21,000.00	$ 22,000.00	$ 23,000.00	$ 24,000.00	$110,000.00
		Total	**$ 40,000.00**	**$ 42,000.00**	**$ 44,000.00**	**$ 46,000.00**	**$ 48,000.00**	**$220,000.00**
		Per Month Deposit Schedule	$ 3,333.33	$ 3,500.00	$ 3,666.67	$ 3,833.33	$ 4,000.00	
		Interest 1.15%						
		Yearly Interest Earned	$ 211.52	$ 686.96	$ 1,191.03	$ 1,728.91	$ 2,286.41	**$ 6,104.83**
		Total Balance	**$ 40,211.52**	**$ 82,898.48**	**$ 128,089.51**	**$ 175,818.42**	**$ 226,104.83**	

Balance	$ 1,000,000.00	Capital Outlay per Budget	FY22	FY23	FY24	FY25	FY26	Total
		Water	$ 20,000.00	$ 21,000.00	$ 22,000.00	$ 23,000.00	$ 24,000.00	$110,000.00
		Sewer	$ 20,000.00	$ 21,000.00	$ 22,000.00	$ 23,000.00	$ 24,000.00	$110,000.00
		Total	**$ 40,000.00**	**$ 42,000.00**	**$ 44,000.00**	**$ 46,000.00**	**$ 48,000.00**	**$220,000.00**
		Per Month Deposit Schedule	$ 3,333.33	$ 3,500.00	$ 3,666.67	$ 3,833.33	$ 4,000.00	
		Interest 1.15%						
		Yearly Interest Earned	$ 11,772.32	$ 12,381.42	$ 13,020.69	$ 13,690.47	$ 14,391.12	**$ 65,256.02**
		Total Balance	**$1,051,772.32**	**$1,106,153.74**	**$1,163,174.43**	**$1,222,864.90**	**$1,285,256.02**	

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Balance	$ 1.00	Capital Outlay per Budget	FY22	FY23	FY24	FY25	FY26	Total
		Administration	$ 9,000.00	$10,000.00	$ 11,000.00	$ 12,000.00	$ 13,000.00	$ 55,000.00
		Police	$ 9,000.00	$10,000.00	$ 11,000.00	$ 12,000.00	$ 13,000.00	$ 55,000.00
		Streets & Parks	$ 7,000.00	$ 8,000.00	$ 9,000.00	$ 10,000.00	$ 11,000.00	$ 45,000.00
		Fire Dept.	$ 5,000.00	$ 6,000.00	$ 7,000.00	$ 8,000.00	$ 9,000.00	$ 35,000.00
		Total	**$30,000.00**	**$34,000.00**	**$ 38,000.00**	**$ 42,000.00**	**$ 46,000.00**	**$190,000.00**
		Per Month Deposit Schedule	$ 2,500.00	$ 2,833.33	$ 3,166.67	$ 3,500.00	$ 3,833.33	
		Interest 1.15%						
		Yearly Interest Earned	$ 159.64	$ 528.45	$ 948.78	$ 1,420.21	$ 1,943.33	**$ 5,000.41**
		Total Balance	**$30,159.64**	**$64,688.09**	**$103,636.87**	**$147,057.08**	**$195,000.41**	

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FY22 Budget Retreat Objectives

- Strategic planning
- Budgeting
- Discussion of specific Issues or Challenges Facing the Organization
- Team Building
- Problem Solving
- Development of Annual Goals and Objectives

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Council Goals & Objectives

"The Future Isn't A Gift. It Is To Be Achieved"
– Robert Kennedy

PURPOSE: To position the Town Council to work effectively towards the betterment of the Town. This includes financial solvency, infrastructure needs, public health and safety concerns, and the general quality of civic life for the people who live here.

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Terminology

Vision: What are we trying to accomplish?

Mission: What will this organization do to accomplish it?

Values: In what manner shall we go about accomplishing it?

Issues: What are the barriers we must face to accomplish it?

Strategies: What will we do about it?

Goals: Statements of what we hope to accomplish.

Objectives: Component parts of goals that are even more specific and include performance measures and timeframes.

Benchmarks: Performance targets.

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Goal 1

COVID-19 Perseverance: Respond, Recover, Thrive

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Goal 1

Objective 1 - Respond

- Establish financial control and avoid insolvency, quantify and forecast the impact of COVID-19.
  - -Make Resources go further
  - -Focus on Cash Management
  - -Mitigate Impacts on Cash Flow

Success Factors: *Appropriate Communication with Council, Engage Citizens and Build the Community, Position Strategically for Recovery*

Objective 2 – Recover

- Addressing all aspects of the economic variables, social norms, and end-to-end municipal operations.

Objective 2 – Thrive

- Becoming stronger, more resilient community, with a strategic financial plan that’s better prepared for a highly uncertain future

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Goal 2

Development: Diversify and expand revenue streams to support improved services and amenities.

Goal 2

Objective 1 - Identify and prioritize revenue needs

Objective 2 - Explore and identify sources of revenue

- Use a targeted approach to grant seeking to most effectively use staff and board time and revenue generation.
- Expand town boundaries (annexations) to add population and property tax *(Be mindful and respectful of the opinions of those who do not want to annex)*
- Continue to assess the workload on Town staff.
- Ensure the revenue will cover additional costs.
    1. Explore required Zoning Changes/Updates
    2. Investigate other possible fees.
  - Develop an economic development and business services strategic plan
  - Pursue bigger revenue sources, e.g. grants, versus many smaller sources.

Objective 3 - Build reserves for future infrastructure improvements and maintenance.

- Examine current fee structures and increase to build reserves.

<u>Goal 3</u>

<u>Operations:</u> Evaluate and address infrastructure and maintenance needs for reliably providing safe clean water, safe roads, and sewer for town residents

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Goal 3

Objective 1 - Immediate needs

- Work to change the culture and demonstrate that things really get accomplished in Town.

Objective 2 - Create a strategic 5- and 10-year plan

- Explore creative ideas to increase reserves other than raising utility rates
- Define infrastructure needs/timelines
- Water & Sewer Capital Improvement Project Plan

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Goal 4

Safe Community: To preserve and protect life and property through the fair and effective delivery of Town services

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Goal 4

Objective 1 - Invest in facilities and infrastructure that support public safety

Objective 2 - Maintain community safety using equitable policing practices

Objective 3 - Deliver Town services fairly and effectively

Goal 5

Collaborative & Innovative Organization: To continue to build a Town workforce that leads with collaboration and innovation to build a community where people thrive

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Goal 5

Objective 1 - Increase collaboration, innovation, and learning

Objective 2 - Attract and retain diverse and talented employees

Objective 3 - Increase public transparency and information sharing

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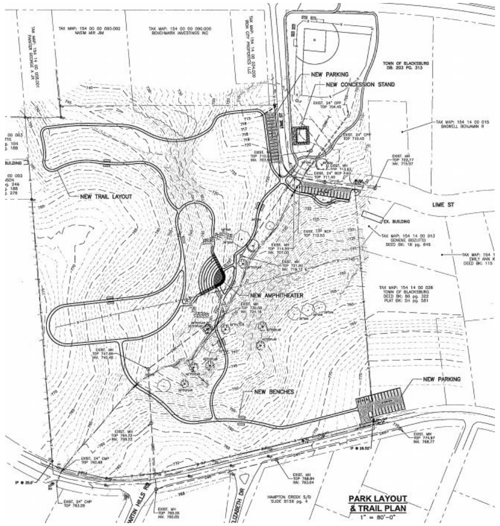
General Fund

Administration

Fire

Police

Streets & Parks



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FY 2021-2022 Administration Budget

Account Number	Expenses	2019-2020 Approved Budget	2020-2021 Approved Budget	2020-2021 Q4: As of 02/01/2021	Balance	2021-2022 Department Requested
10.4100.0100	Administrative Salaries	$ 11,760.00	**$ 11,747.00**	$ 9,832.35	$ 1,914.65	$ 11,747.00
10.4100.6200	Health Insurance	$ 27,800.00	**$ 30,569.00**	$ 23,016.67	$ 7,552.33	$ 30,569.00
10.4100.0200	FICA Expense	$ 957.00	**$ 51,678.00**	$ 41,566.87	$ 10,111.13	$ 51,678.00
10.4100.0300	Retirement Expense	$ 1,800.00	**$ 1,810.00**	$ 1,810.00	$ -	$ 1,810.00
10.4100.0600	Workers Compensation	$ 7,500.00	**$ 442.00**	$ -	$ 442.00	$ 442.00
10.4100.6100	Advertising	$ 2,000.00	**$ 2,000.00**	$ 1,428.42	$ 571.58	$ 1,000.00
10.4100.1400	Membership Dues	$ 2,000.00	**$ 2,000.00**	$ 210.00	$ 1,790.00	$ 2,000.00
10.4100.6500	Professional Fees (Audit & Attorney)	$ 46,000.00	**$ 46,000.00**	$ 24,114.47	$ 21,885.53	$ 46,000.00
10.4100.2000	Utilities	$ 22,000.00	**$ 22,000.00**	$ 23,216.79	$ (1,216.79)	$ 25,000.00
10.4100.2600	Computer Service	$ 5,000.00	**$ 5,000.00**	$ 3,250.00	$ 1,750.00	$ 4,000.00
10.4100.4500	Travel & Training	$ 3,000.00	**$ 1,000.00**	$ -	$ 1,000.00	$ 2,000.00
10.4100.8500	New Equipment	$ 5,000.00	**$ 5,000.00**	$ 3,953.00	$ 1,047.00	$ 3,000.00
10.4100.6700	Physical/Testing	$ 1,000.00	**$ 1,000.00**	$ 300.00	$ 700.00	$ 1,000.00
10.4100.1000	Office Supplies & Ex	$ 8,500.00	**$ 8,500.00**	$ 8,085.71	$ 414.29	$ 6,500.00
10.4100.4400	General Supplies/R	$ 2,000.00	**$ 2,000.00**	$ 1,330.51	$ 669.49	$ 1,500.00
10.4100.2800	Repairs & Maintenance to Buildings	$ 7,000.00	**$ 11,500.00**	$ 13,506.83	$ (2,006.83)	$ 10,000.00
10.4100.8800	Decorations (Christmas)	$ 6,000.00	**$ 6,000.00**	$ 1,011.17	$ 4,988.83	$ 6,000.00
10.4100.8850	Special Events/Food	$ 2,000.00	**$ 2,000.00**	$ 939.89	$ 1,060.11	$ 2,000.00
10.4100.6000	Comprehensive Planning/Improvements	$ -			$ -	
10.4100.8990	Municode Zoning & Planning	$ 1,000.00	**$ 1,000.00**	$ -	$ 1,000.00	$ 1,000.00
10.4100.8900	Miscellaneous Expense	$ 1,500.00	**$ 1,500.00**	$ 8,935.72	$ (7,435.72)	$ 2,000.00
10.4100.8402	Municipal Court/SCPD	$ 15,240.00	**$ 15,240.00**	$ 9,390.00	$ 5,850.00	$ 15,240.00
10.4100.1111	Software Expense & Maintenance	$ -	**$ -**	$ 3,525.99	$ (3,525.99)	$ 4,000.00
10.4100.1100	Tax Book Preparation	$ -	**$ -**	$ 3,083.00	$ (3,083.00)	$ 3,500.00
10.4100.6201	SCMIRF Building Insurance	$ 11,000.00	**$ 16,800.00**	$ 11,206.88	$ 5,593.12	$ 16,800.00
	Administration Totals	**$ 193,057.00**	**$ 244,786.00**	**$ 193,714.27**	**$ 51,071.73**	**$ 248,786.00**

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FY 2021-2022 Administration Budget

Town of Blacksburg FY22 Department Requests

#	Item/Description	Quantity	Unit	Price	Total
1	Office Phones - Town Hall	6	EA	$ 160.00	$ 960.00
2	Office Chairs - Town Hall	3	EA	$ 150.00	$ 450.00
3	Dictation Software & Device	1	LS	$ 500.00	$ 500.00
				Total	**$ 1,910.00**

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FY 2021-2022 Fire Department Budget

		2019-2020	2020-2021	2020-2021	2021-2022
Account Number	**Expenses**	**Approved Budget**	**Approved Budget**	**Q4: As of 02/01/2021**	**Department Request**
10.4220.1500	**Fire Department Expenses**	$ 101,650.00	$ 101,650.00	$ 84,708.33	
	Apparatus Purchase / Payment (CIP) *				$ 69,000.00
	Apparatus Annual Payment				$ 20,000.00
	Dues and Subscriptions				$ 9,000.00
	Equipment Maintenance/Repairs/Testing				$ 10,000.00
	Equipment Purchase				$ 21,000.00
	Fire Department Supplies/Maintenance				$ 15,000.00
	Fuel Expense *				$ 4,000.00
	Insurance *				$ 10,000.00
	Legal & Professional Fees Licenses and Permits				$ 3,000.00
	Training / Public Education				$ 5,000.00
	Truck Maintenance / Repair *				$ 14,000.00
	Utilities				$ 14,000.00
10.4220.0600	**Fire Department Workers Comp**		$ 2,500.00	$ -	$ 2,500.00
	Fire Totals	**$ 101,650.00**	**$ 104,150.00**	**$ 84,708.33**	**$ 196,500.00**

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FY 2021-2022 Police Budget

		2019-2020	2020-2021	2020-2021		2021-2022
Account Number	Expenses	Approved Budget	Approved Budget	Q4: As of 02/01/2021	Balance	Department Requested
10.4210.0100	Police Wages & Salaries (11)	$ 465,000.00	$ 489,223.00	$ 404,653.64	$ 84,569.36	$ 554,155.00
10.4210.6200	Health Insurance	$ 119,800.00	$ 122,275.00	$ 84,423.58	$ 37,851.42	$ 114,464.00
10.4210.3000	Police Retirement	$ 73,100.00	$ 77,555.00	$ 58,724.97	$ 18,830.03	$ 83,105.00
10.4210.0300	State Retirement	$ 4,000.00	$ 4,830.00	$ -	$ 4,830.00	$ 4,830.00
10.4210.0600	Workers Compensation	$ 14,700.00	$ 13,365.00	$ -	$ 13,365.00	$ 13,365.00
10.4210.4100	Uniform	$ 8,000.00	$ 8,000.00	$ 5,809.63	$ 2,190.37	$ 8,000.00
10.4210.4110	Clothing Allowance	$ 500.00	$ 500.00	$ -	$ 500.00	$ 500.00
10.4210.1700	Auto Maintenance	$ 18,000.00	$ 18,000.00	$ 16,464.64	$ 1,535.36	$ 19,800.00
10.4210.2700	Gas & Oil	$ 26,000.00	$ 26,000.00	$ 18,477.41	$ 7,522.59	$ 26,000.00
10.4210.8500	New Equipment	$ 10,000.00	$ 42,000.00	$ 3,691.20	$ 38,308.80	$ 60,555.00
10.4210.8801	Jury Expense	$ 500.00	$ 500.00	$ -	$ 500.00	$ 500.00
10.4210.8701	Prisoner Expense	$ 8,000.00	$ 15,000.00	$ 10,857.20	$ 4,142.80	$ 14,000.00
10.4210.8601	SC Law Enforcement Fees	$ 60,000.00	$ 48,000.00	$ 3,723.98	$ 44,276.02	$ 48,000.00
10.4210.1000	Office Supplies & Expenses	$ 3,000.00	$ 3,000.00	$ 3,624.34	$ (624.34)	$ 4,000.00
10.4210.4500	Travel & Training	$ 7,000.00	$ 7,000.00	$ 4,500.00	$ 2,500.00	$ 7,000.00
10.4210.2000	Utilities	$ 25,000.00	$ 25,000.00	$ 24,569.77	$ 430.23	$ 27,000.00
10.4210.4400	Police Office Supplies	$ 2,000.00	$ 2,000.00	$ 2,752.93	$ (752.93)	$ 2,000.00
10.4210.1111	Software Maintenance	$ 1,000.00	$ 1,000.00	$ 265.37	$ 734.63	$ 9,285.00
10.4210.4430	Public Relations	$ 300.00	$ 300.00	$ -	$ 300.00	$ 300.00
10.4210.2800	Repairs & Maintance to Building	$ 1,000.00	$ 25,000.00	$ 11,290.43	$ 13,709.57	$ 5,000.00
10.4210.1400	Membership Dues	$ 300.00	$ 300.00	$ -	$ 300.00	$ 300.00
10.4210.6500	Professional Fees	$ 4,000.00	$ 4,000.00	$ 7,244.29	$ (3,244.29)	$ 4,000.00
10.4210.8900	Miscellaneous Expense	$ 1,500.00	$ 1,500.00	$ 1,040.00	$ 460.00	$ 1,500.00
10.4210.6201	SMIRF Building Insurance	$ 11,000.00	$ 16,800.00	$ 16,800.00	$ -	$ 16,800.00
	Police Totals	**$ 872,600.00**	**$ 960,048.00**	**$ 680,464.91**	**$ 279,583.09**	**$ 1,024,459.00**

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FY 2021-2022 Police

Town of Blacksburg FY22 Department Requests

#	Item/Description	Quantity	Unit	Price	Total
1	**1 Officer** ***(Loaded Cost)***	1	EA	$ 65,000.00	$ 65,000.00
2	**Merit Raise Pool of Money**	1	LS	$ 10,000.00	$ 10,000.00
3	**Equipment Replacement/Update**	1	LS	$ 18,550.00	$ 18,550.00
	Holsters, Ammunicition, Flashlights, Spike Strips				
4	**Body Camera**	20	EA	$ 400.00	$ 8,000.00
5	**Ammunition Upgrade**	1	LS	$ 6,000.00	$ 6,000.00
	55 Grain Hardball Military Spec. 556 Rifle Rounds; 168 Grain Bonded Law Enforcement Tactical .308 Ammo as a barrier/glass penetrator and replacement of all issued ammunition				
6	**In Vehicle Computers (Laptop)**	3	EA	$ 2,000.00	$ 6,000.00
7	**Police Department Video Recording System** *(Lobby area & Interrogation Room)*	1	LS	$ 1,500.00	$ 1,500.00
8	**Vest Replacement**	10	EA	$ 1,200.00	$ 12,000.00
9	**Laptop for Chief (Work From Home)**	1	EA	$ 500.00	$ 500.00
10	**Kenwood NX5300-K2 Radios**	17	EA	$ 850.00	$ 14,450.00
11	**Police Crusier** ***(Loaded Cost)***	1	EA	$ 35,000.00	$ 35,000.00
				Total	**$ 177,000.00**

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FY 2021-2022 Streets & Parks Budget

		2019-2020	2020-2021	2020-2021		2021-2022
Account Number	Expenses	Approved Budget	Approved Budget	Q4: As of 02/01/2021	Balance	Department Requested
10.4310.0100	Street Dept Salaries/Wages	$ 168,250.00	$ 174,565.25	$ 142,414.47	$ 32,150.78	$ 94,984.00
10.4310.6200	Health Insurance	$ 46,060.00	$ 43,713.96	$ 30,966.11	$ 12,747.85	$ 23,334.84
10.4310.0300	Retirement	$ 21,859.00	$ 24,350.38	$ 16,820.21	$ 7,530.17	$ 14,637.03
10.4310.0600	Worker's Compensation	$ 4,700.00	$ 4,700.00	$ -	$ 4,700.00	$ 3,000.00
10.4310.4100	Uniforms	$ 3,200.00	$ 3,200.00	$ 3,022.08	$ 177.92	$ 1,250.00
10.4310.8500	New Equipment	$ 2,000.00	$ 2,000.00	$ 796.80	$ 1,203.20	$ 1,750.00
10.4310.1700	Truck & Equipment Maintenance	$ 9,129.00	$ 9,129.00	$ 14,250.21	$ (5,121.21)	$ 10,000.00
10.4310.2700	Gas & Oil	$ 10,000.00	$ 10,000.00	$ 5,810.03	$ 4,189.97	$ 8,000.00
10.4310.2200	Street Lights	$ 25,945.00	$ 25,945.00	$ 20,986.25	$ 4,958.75	$ 25,945.00
10.4310.4400	Materials & Supplies	$ 8,000.00	$ 8,000.00	$ 9,017.31	$ (1,017.31)	$ 7,000.00
10.4310.2000	Shop Utilities	$ 13,000.00	$ 13,000.00	$ 11,296.70	$ 1,703.30	$ 12,000.00
10.4310.5000	Disposal Fees/Expense	$ 1,000.00	$ 1,000.00	$ -	$ 1,000.00	$ 1,000.00
10.4310.4504	Beatification & Trees	$ 2,500.00	$ 2,500.00	$ -	$ 2,500.00	$ 2,500.00
10.4310.4501	Paving, Sidewalks, Guttering	$ 3,000.00	$ 3,000.00	$ 5,491.33	$ (2,491.33)	$ 8,000.00
10.4310.2800	Building Repairs	$ 2,000.00	$ 2,000.00	$ 2,384.50	$ (384.50)	$ 2,500.00
10.4310.8600	Rental Equipment	$ 2,000.00	$ 2,000.00	$ -	$ 2,000.00	$ 2,000.00
10.4310.8900	Miscellaneous	$ 1,500.00	$ 1,500.00	$ -	$ 1,500.00	$ 1,500.00
10.4900.880	Cemetery Mowing Services	$ 15,000.00	$ 15,000.00	$ 14,100.00	$ 900.00	$ 16,000.00
10.4310.6201	SMIRF Insurance	$ 11,000.00	$ 16,800.00	$ 16,800.00	$ -	$ 16,800.00
10.4310.XXXX	Brugg Street Stormwater Improvements	$ -	$ -	$ -	$ -	$ 8,000.00
10.4310.XXXX	FY 22 Resurfacing Project	$ -	$ -	$ -	$ -	$ 100,000.00
10.4310.XXXX	Boom Truck Repairs	$ -	$ -	$ -	$ -	$ 11,000.00
	Streets & Parks Totals	**$ 363,043.00**	**$ 362,403.59**	**$ 294,156.00**	**$ 68,247.59**	**$ 371,200.87**

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FY 2021-2022 Streets & Parks

Town of Blacksburg FY22 Department Requests

#	Item/Description	Quantity	Unit	Price	Total
1	**Weed Eater**	2	EA	$ 400.00	$ 800.00
2	**Chain Saw**	1	EA	$ 400.00	$ 400.00
3	**Leaf Blower**	1	EA	$ 300.00	$ 300.00
				Subtotal	**$ 1,500.00**
4	**Repair Boom Cyclinder Connections**	1	LS	$ 4,687.50	$ 4,687.50
5	**Replace Swing Arm Gear**	1	LS	$ 4,575.00	$ 4,575.00
				Subtotal	**$ 9,262.50**
				Total Items 1-5	**$ 10,762.50**
6	**Boom Truck Repairs**				
	Option A Repair Existing Bed	1	LS	$ 15,312.00	$ 15,312.00
	Option B Replace Bed	1	LS	$ 27,450.00	$ 27,450.00

Total Amount of Requests $26,074.50 to $38, 212.50

Town of Blacksburg FY22 Department Project Requests

#	Item/Description	Unit	Quantity	Price	Total
1	Brugg Street Stormwater Improvements	1	LS	$ 8,000.00	$ 8,000.00
2	FY22 Town of Blacksburg Resurfacing	1	LS	$ 100,000.00	$ 100,000.00
				Total	**$ 108,000.00**

IRON CITY 1888
BLACKSBURG
SOUTH CAROLINA

Enterprise Fund

Water

Sewer

BLACKSBURG
SOUTH CAROLINA

FY 2021-2022 Water Budget

Account Number	Expenses	2019-2020 Approved Budget	2020-2021 Approved Budget	2020-2021 Q4: As of 02/01/2021	Balance	2021-2022 Department Requested
30.5000.0100	Water Salaries/Wages	$ 335,053.00	$ 350,573.00	$ 311,117.73	$ 39,455.27	$ 350,573.00
30.5000.6200	Health Insurance	$ 73,712.00	$ 81,516.00	$ 53,213.09	$ 28,302.91	$ 81,516.00
30.5000.0200	FICA	$ 25,500.00	$ 41,231.00	$ 23,394.88	$ 17,836.12	$ 41,054.03
30.5000.0300	Retirement	$ 48,265.00	$ 54,023.00	$ 37,047.01	$ 16,975.99	$ 48,460.18
30.5000.0600	Worker's Compensation	$ 8,200.00	$ 8,200.00	$ 2,500.00	$ 5,700.00	$ 8,200.00
30.5000.4100	Uniforms	$ 5,000.00	$ 5,000.00	$ 3,022.08	$ 1,977.92	$ 3,000.00
30.5000.6600	Engineering Fees	$ 12,000.00	$ 12,000.00	$ -	$ 12,000.00	$ 12,000.00
30.5000.6500	Professional Fees	$ 12,000.00	$ 12,000.00	$ 11,881.54	$ 118.46	$ 12,000.00
30.5000.4505	DHEC/LAB Fees	$ 14,000.00	$ 14,000.00	$ 18,703.43	$ (4,703.43)	$ 14,000.00
30.5000.3001	Water Purchase	$ 325,000.00	$ 325,000.00	$ 325,123.98	$ (123.98)	$ 375,000.00
30.5000.2800	System Repairs & Maintance	$ 145,000.00	$ 120,000.00	$ 99,238.06	$ 20,761.94	$ 120,000.00
30.5000.6800	Tap Expenses	$ 20,000.00	$ 20,000.00	$ 125.00	$ 19,875.00	$ 5,000.00
30.5000.4400	General Supplies	$ 5,000.00	$ 5,000.00	$ 2,357.44	$ 2,642.56	$ 4,000.00
30.5000.1700	Truck & Equipment Maintenance	$ 15,000.00	$ 15,000.00	$ 10,707.04	$ 4,292.96	$ 15,000.00
30.5000.2700	Gas & Oil	$ 20,000.00	$ 20,000.00	$ 11,685.35	$ 8,314.65	$ 16,000.00
30.5000.4500	Travel & Training	$ 10,000.00	$ 10,000.00	$ 4,175.80	$ 5,824.20	$ 5,000.00
30.5000.2000	Utilities	$ 26,000.00	$ 26,000.00	$ 19,307.65	$ 6,692.35	$ 26,000.00
30.5000.1000	Office Supplies	$ 1,200.00	$ 1,200.00	$ 1,304.02	$ (104.02)	$ 1,000.00
30.5000.1111	Software Maintenance	$ 2,000.00	$ 2,000.00	$ 2,355.26	$ (355.26)	$ 2,500.00
30.5000.7600	Depreciation Expense	$ 314,600.00	$ 320,000.00	$ 320,000.00	$ -	$ 340,000.00
30.5000.1101	Billing Expense	$ 6,500.00	$ 6,500.00	$ 1,480.25	$ 5,019.75	$ 6,500.00
30.5000.1400	Membership Dues	$ 1,500.00	$ 1,500.00	$ 210.00	$ 1,290.00	$ 500.00
30.5000.7600	Non Cash Item (Depreciation)	$ (314,600.00)	$ (320,000.00)	$ (320,000.00)	$ -	$ (340,000.00)
30.5000.4300	Treatment Chemicals	$ 2,500.00	$ 2,500.00	$ 4,460.18	$ (1,960.18)	$ 5,000.00
30.5000.8500	New Equipment	$ 12,000.00	$ 12,000.00	$ 11,378.00	$ 622.00	$ 12,000.00
30.5000.4600	Physicals & Drug Screens	$ 1,000.00	$ 1,000.00	$ 556.52	$ 443.48	$ 750.00
30.5000.0700	Sales & Use Tax	$ 1,000.00	$ 1,000.00	$ 393.95	$ 606.05	$ 1,000.00
30.5000.8900	Miscellaneous Expense	$ 2,500.00	$ 2,500.00	$ 2,724.89	$ (224.89)	$ 2,500.00
30.5000.8400	Vehicle & Equipment (Lease)	$ 45,500.00	$ 45,500.00	$ 33,005.96	$ 12,494.04	$ 22,000.00
30.5000.6201	SCMIRF Building Insurance	$ 11,000.00	$ 16,800.00	$ 16,800.00	$ -	$ 16,800.00
30.5000.XXXX	CIP - Fire Hydrant Replacement	$ -	$ -	$ -		$ 50,000.00
30.5000.XXXX	Infrastructure Assessment & Inventory	$ -	$ -	$ -		$ 75,000.00
	Water Totals	**$ 1,186,430.00**	**$ 1,212,043.00**	**$ 1,008,269.11**	**$ 203,773.89**	**$ 1,332,353.21**

IRON CITY 1888
BLACKSBURG
SOUTH CAROLINA

FY 2021-2022 Sewer Budget

		2019-2020	2020-2021	2020-2021		2021-2022
Account Number	Expenses	Approved Budget	Approved Budget	Q4: As of 02/01/2021	Balance	Department Requested
30.6000.0100	Sewer Salaries/Wages	$ 117,320.00	$ 188,398.08	$ 136,227.39	$ 52,170.69	$ 188,398.08
30.6000.6200	Health Insurance	$ 27,650.00	$ 61,137.36	$ 24,391.87	$ 36,745.49	$ 61,137.36
30.6000.0200	Retirement	$ 16,200.00	$ 29,032.14	$ 17,930.45	$ 11,101.69	$ 29,032.14
30.6000.0600	Worker's Compensation	$ 4,700.00	$ 4,700.00	$ 2,500.00	$ 2,200.00	$ 4,700.00
30.6000.4100	Uniforms	$ 4,000.00	$ 4,000.00	$ 3,022.03	$ 977.97	$ 4,000.00
30.6000.6600	Engineering Fees	$ 8,000.00	$ 8,000.00	$ 1,925.60	$ 6,074.40	$ 8,000.00
30.6000.6500	Professional Fees	$ 12,000.00	$ 12,000.00	$ 12,160.31	$ (160.31)	$ 12,000.00
30.6000.4505	DHEC/LAB Fees	$ 10,000.00	$ 10,000.00	$ 14,198.76	$ (4,198.76)	$ 10,000.00
30.6000.2800	System Repairs/Maintenance	$ 50,000.00	$ 50,000.00	$ 56,775.33	$ (6,775.33)	$ 50,000.00
30.6000.4400	General Supplies	$ 2,000.00	$ 2,000.00	$ 108.86	$ 1,891.14	$ 2,000.00
30.6000.1700	Truck & Equipment Maintenance	$ 10,000.00	$ 10,000.00	$ 4,109.79	$ 5,890.21	$ 10,000.00
30.6000.2700	Gas & Oil Expense	$ 7,500.00	$ 7,500.00	$ 6,509.39	$ 990.61	$ 7,500.00
30.6000.4500	Travel & Training	$ 3,000.00	$ 3,000.00	$ 87.50	$ 2,912.50	$ 3,000.00
30.6000.2000	Utilities	$ 70,000.00	$ 70,000.00	$ 57,131.37	$ 12,868.63	$ 70,000.00
30.6000.1000	Office Supplies	$ 1,000.00	$ 1,000.00	$ 1,140.92	$ (140.92)	$ 1,000.00
30.6000.1111	Software Maintenance	$ 1,000.00	$ 1,000.00	$ 2,355.24	$ (1,355.24)	$ 1,000.00
30.6000.7600	Depreciation Expense	$ 147,300.00	$ 160,000.00	$ 160,000.00	$ -	$ 160,000.00
30.6000.1101	Billing Expense	$ 6,500.00	$ 6,500.00	$ 1,588.17	$ 4,911.83	$ 6,500.00
30.6000.8500	New Equipment	$ 15,000.00	$ 15,000.00	$ 359.53	$ 14,640.47	$ 15,000.00
30.6000.7600	Non Cash Item (Deprication)	$ (147,300.00)	$ (160,000.00)	$ (160,000.00)	$ -	$ (160,000.00)
30.6000.4300	Treatment Chemicals	$ 9,000.00	$ 9,000.00	$ 7,323.95	$ 1,676.05	$ 9,000.00
30.6000.6700	Physicals/Testing	$ 1,000.00	$ 1,000.00	$ 130.00	$ 870.00	$ 1,000.00
30.6000.2900	Contract Maintenance (Pump)	$ 18,000.00	$ 18,000.00	$ 7,144.79	$ 10,855.21	$ 18,000.00
30.6000.XXXX	Republic Services - Container	$ -	$ -	$ -	$ -	$ 3,500.00
30.6000.6201	SMIRF Building Insurance	$ 11,000.00	$ 16,800.00	$ 20,761.00	$ (3,961.00)	$ 16,800.00
30.6000.6202	SMIRF Building Insurance	$ -	$ -	$ -	$ -	$ 75,000.00
	Sewer Totals	**$ 413,870.00**	**$ 528,067.58**	**$ 377,882.25**	**$ 150,185.33**	**$ 606,567.58**

IRON CITY 1888
BLACKSBURG
SOUTH CAROLINA

FY 2021-2022 Water & Sewer

Town of Blacksburg FY22 Department Requests

#	Item/Description	Unit	Quantity	Price	Total
1	Utility Locator	1	EA	$ 4,000.00	$ 4,000.00
2	Grundomat Package 2" Piercing Tool	1	EA	$ 4,500.00	$ 4,500.00
3	Utility Trailer	1	EA	$ 1,500.00	$ 1,500.00
				Total	**$ 10,000.00**

Town of Blacksburg FY22 Department Project Requests

#	Item/Description	Unit	Quantity	Price	Total
1	Fire Hydrant Replacement	1	LS	$ 50,000.00	$ 50,000.00
2	Infrastructure Assessment & Inventory	1	LS	$ 150,000.00	$ 150,000.00
				Total	**$ 200,000.00**

IRON CITY 1888 BLACKSBURG SOUTH CAROLINA

FY 2021-2022 Department Requested Budgets

Department	Department Requested Budget
Administration	$248,786.00
Police	$1,024,459.00
Streets & Parks	$371,200.87
Fire	$196,500.00
Total	**$1,840,945.87**

Water	$1,332,353.21
Sewer	$606,567.58
Total	**$1,938,920.79**

Total Department Requested Budget FY2021 - 2022	**$3,779,866.66**

IRON CITY 1888
BLACKSBURG
SOUTH CAROLINA

FY 21 Revenue Update

BLACKSBURG
SOUTH CAROLINA

Revenue Update

		2019-2020	2020-2021	2020-2021
Account Number	Revenues	Approved Budget	Approved Budget	Q4: As of 02/01/2021
General Fund				
	AD Valorem Tax	$ 800,000	$ 861,938	$ 108,969.02
	License Fee (Multiple Revenues)	$ 355,000	$ 300,000	$ 293,094.11
	Debris Fee	$ 28,000	$ 28,000	$ 20,538.53
	State Aid	$ 57,000	$ 57,000	$ 12,751.78
	Gov Revenue-CCSD	$ 100,000	$ 100,000	$ 33,900.00
	Fines & Forfeitures	$ 90,000	$ 72,000	$ 86,594.25
	Local Option Sales Tax	$ 80,000	$ 80,000	$ 30,000.00
	Rental	$ 5,000	$ 3,600	$ 3,250.00
	Interest	$ 350	$ 350	$ -
	Cemetary	$ 5,000	$ 5,000	$ 28,300.00
	YCNGA	$ 3,000	$ 3,000	$ 3,022.97
	Franchise Fees	$ 40,000	$ 148,000	$ 97,117.35
	Zoning & Planning Fees	$ -	$ -	$ 725.00
	Misc Income	$ 2,500	$ 10,000	$ -
	General Fund Appropriation (CCTC)	$ -	$ -	
	Total	$ 1,565,850	$ 1,668,888	$ 718,263.01
Public Works				
	Water	$ 1,100,000	$ 1,200,000	$ 1,250,482.11
	Sewer	$ 370,000	$ 432,312	$ 685,441.20
	Water Taps	$ 25,000	$ 12,500	$ 16,500.00
	Sewer Taps	$ 5,000	$ 5,000	$ -
	Customer Service Fees	$ 60,000	$ 60,000	$ -
	Admin Fees	$ 20,000	$ 15,000	$ 8,297.56
	Reconnect/Cut On Fees	$ 20,000	$ 15,000	$ 6,973.59
	Misc Income (Penalties; Interest Income)	$ 300	$ 300	$ 2,713.28
	Total	$ 1,600,300.00	$ 1,740,112.00	$ 1,970,407.74
	Total FY Budget	$ 3,166,150.00	$ 3,409,000.00	$ 2,688,670.75

IRON CITY 1888
BLACKSBURG
SOUTH CAROLINA

FY 2021-2022 Wrap-Up Discussion